

**MA Studies**  
**Terms of registration**  
**American Studies Center, University of Warsaw**

**General information**

1. You can register for ASC courses only through USOSweb. In order to register, please go to <http://usosweb.uw.edu.pl>, click "Log in" at the top right of the page, and enter your login credentials (PESEL number/ID and password). After you've logged in, you will be able to choose the "For Students" section in the main menu and click on "Registrations." Only the ASC registrations (code 42190000) are relevant. If USOSweb displays a message that you don't have access to any registrations, please let us know by emailing [usos.osa@uw.edu.pl](mailto:usos.osa@uw.edu.pl). To register, please click on the shopping cart icon next to the name of the course or the group that you want to register for.
2. All registrations will be direct and held on a first-come, first-served basis.
3. In the first round of registration, please sign up only for the number of courses specified in your program of studies. If you sign up for more senior research lectures or proseminars than you should, we will have to remove you from the extracurricular course (the last in alphabetical order).
4. You will be able to register for extra courses only in the third round of registration, provided there are any unfilled places in the groups. Please note that if you fail the extra courses, you will still need to pay fees as specified in the "Tuition and fees" document.
5. If you have received a conditional approval ("warunek") and need to retake any courses, please let us know by emailing [usos.osa@uw.edu.pl](mailto:usos.osa@uw.edu.pl)  
**until June 9th.**
6. If there are fewer than 8 students in elective courses, research proseminars, senior research lectures, and sections groups or 5 students

in MA seminars and language classes **the courses and groups will be withdrawn from the plan after the first round of registration.**

7. In rare cases, if you have an important, well-founded reason to register for a course outside USOSweb, you can file a request to the ASC Counselor for Students' Affairs. In order to do so, please:

- a. File a request in USOSweb, specifying the code of the course, the course name, and the reason why you are asking for manual registration.
- b. Obtain a written or email approval of the course instructor. If the group is filled, the instructor must explicitly state that they agree to add you to the group above the limit.
- c. Submit all the documents to the Students' Office.
- d. Wait for a response to your request. If the decision is positive, you will be registered for the course manually. Please keep in mind that if there are too many students in the group, the Counselor may reject your request even if the instructor agrees that you join the group.

**8. The Counselor will consider requests filed **only** after September 29th and until the end of the second week of classes – so, in the case of this semester, until the end of October 15th, 2021.**

9. Please keep in mind that the token registration for OGUN courses will be going on concurrently. More information about this registration is available at <https://rejestracja.usos.uw.edu.pl/>.

10. You can check how the classes you registered for fit in with the study program requirements by going to the "Promotions / Zaliczenia etapów" section in USOSweb.

11. On the following pages you will find specific registration instructions for each year of MA studies. Good luck!

## **1st year MA**

### **Registration schedule:**

1st round: September 30th, 9 p.m. (Academic Writing B2+, Hemispheric Lecture, Key Readings sections), 9:15 p.m. (language class), 9:30 p.m. (research proseminar (H)), and 9:45 p.m. (research proseminar (S)) – October 2nd, 11:59 p.m.

2nd round: October 5th, 9 p.m. – October 10th, 11:59 p.m.

### **What you should register for:**

- The Hemispheric Lecture. This registration begins at 9:00 p.m.
- 1 group in the Academic Writing B2+ course. This registration also begins at 9:00 p.m.
- 1 group in the Key Readings in American Studies course. The classes will be taught rotationally by 4 instructors, so all groups will take place in the same time slot – Wednesdays 1:15 – 2:45 p.m.. This registration also begins at 9:00 p.m.
- 1 language class. This registration will begin at 9:15 p.m. If you want to, you can register for 2 classes - both English and Spanish.
- 1 introductory research proseminar in humanities. This registration will begin at 9:30 p.m.
- 1 introductory research proseminar in social sciences. This registration will begin at 9:45 p.m.

## **2nd year MA**

### **Registration schedule:**

1st round: June 11th, 9 p.m. (MA seminar), 9:15 p.m. (sections), 9:30 p.m. (lectures), and 9:45 p.m. (elective courses) – June 27th, 11:59 p.m.

2nd round: September 16th, 8:30 p.m. – September 30th, 11:59 p.m.

3rd round: October 2nd, 9 p.m. – October 8th, 11:59 p.m.

### **What you should register for:**

- 1 MA seminar. This registration begins at 9:00 p.m. There are 5 seminars to choose from.
- 1 group in the Texts in U.S. Culture/Texts in Latin American Culture course and 1 of 4 Practical Projects. This registration begins at 9:15 p.m.
- 2 senior research lectures. The registration for these courses begins at 9:30 p.m.
- 2 elective courses. The registration for these courses begins at 9:45 p.m.